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November 15, 2023

Courtroom Deputy for The Honorable William M. Ray, II
1721 Richard B. Russell Federal Building and United States Courthouse
75 Ted Turner Drive, SW
Atlanta, GA 30303-3309

Re: Bivins v. Franklin, et al.
U.S. District Court for the Northern District of Georgia
Civil Action No: 1:22-cv-04149-WMR

Pursuant to Local Rule 83.1E(4), please allow this letter to serve as my request that the above-referenced case not be calendared during the time period of **January 2, 2024 through and including January 7, 2024**. I, Ken E. Jarrard, lead counsel for Defendant Sheriff Ron Freeman, will be on leave for personal vacation and out-of-state travel and, therefore, unavailable for proceedings. By e-filing this letter, I have notified all counsel of record of my correspondence with the Court. Please feel free to contact me if you have any questions.

Thank you for your consideration.

Sincerely,

JARRARD & DAVIS, LLP

/s/ Ken E. Jarrard
Ken E. Jarrard
Georgia Bar No. 389550